

**MASSBUG
Meeting Notes
7 May 2003**

Attendance: Rachel, Ken, Gabriel, Simon, Fiona, Anthony, Brenda, Ian
Apologies: Bruce, Chloe, Chris

1. Management of MASSBUG meetings

Discussion about how to improve the flow of the meeting raised matters including:

- Sticking to time – meeting starts and finishes at advertised times
- Bringing a cake
- Taking more care of newcomers so they are not overwhelmed.
- Use newcomers as an evaluation tool by checking with them – what can we do to improve meeting process
- Asking the chair to keep people to the agenda item, individuals that think of issues during discussion off topic should make a note of it and raise it under other business
- List items on email and do not repeat information that either has been sent on email or could be provided by email.
- Ask the chair to remind people if they are repeating points already made.
- Make more use of working groups
- List items in priority order so that those that are time sensitive or about council business get priority
- Separate information only items to the end or by email

Action: advertise meetings for 7.15 for a 7.30 start, providing tea and coffee at 7.15 so that there is time to speak to newcomers and anyone else who wants to catch up with members

Action: members asked to comment on this issue on the email list

2. Display Stand

Agreed: Ken will proceed with design provided at meeting using funds provided by Bruce.

3. Alexandra Canal

See previous emails on progress. No further information at this stage.

4. Cooks River

ALP in pre-election promises offered \$5m for Cooks river improvement. About \$2m should be used to upgrade section of Mackie Park, but this is a dollar for dollar

arrangement with local councils. Information is being sought on how funds can be obtained.

Action: advise members of funding arrangements so they can encourage councils and Rafshauge to allocate funds for this purpose.

5 Cooks River Film Competition

Action: Film maker needed by 17 May. See previous emails on this issue.

6 Council Management Plan

This plan will describe what councils will budget for over the next three years. This will be out for comment for one month, but date of release is not known.

Action: Brenda to contact Jill Lay to ask if she knows when South Sydney will release plan. Gabrielle to follow up Marrickville Council.

7 South Sydney Council

Council workers have refused to consult on the placement of cycle racks.

Action: Brenda to contact Jill Lay to request meeting with her, Tony Pooley, possibly Bill Stewart, Giles, Matthew Pitot, Gabrielle and Giles manager to discuss general cycle issues.

Gabrielle to request details of where racks are to be located or council markings.

8 Marrickville Council

Bike meeting next Wednesday.

Action: The list of works needed in Marrickville to be brought to the attention of meeting, to discuss bike plan review, and minute the safety issue about poles as road markers. Ask road safety officer to attend meeting.

Rachel, Anthony, Ian to attend.

9 Poster and publicity

Draft poster to be reviewed so that it reflects a range of cyclists.

Sticker design to be provided next meeting.

10 Rides

Brenda and Robert are now qualified ride leaders with Bicycle NSW and can recognize other ride leaders. Although its not clear what process is required for 'recognising' leaders.

Agreed: MASSBUG to use:

- Sign on Sheets
- Purchase first aid kit
- Refer members Bicycle NSW to material on leading rides
- Each ride will have a back up leader incase of illness or unforeseen circumstances

2003 RIDES

27 July Kids Ride 1 Fiona 2. Ian as back up

17 August Cronulla 1. Brenda and Robert 2. Gabrielle as back up

September: concentrate on promotions during bike week and other local promotion events

11 October, Saturday, Chocolate ride, 1. Gabrielle 2. Fiona as back up

26 October, Homebush 1. Brenda and Robert 2. Anthony as back up

9 November, city ride – to be developed

Actions: each ride leader to complete magazine entry form and send directly to magazine and email list.

11 HCAT

Project has been launched.

Actions: people are wanted to distribute HCAT brochures and maps. Contact Gabrielle

12. Grant applications

FACS providing funds to volunteer organisations see www.facs.gov.au/sfcs. Applications close 30 June.

Vegemite funding - See previous emails

Other Business

1. Discuss the option of MASSBUG seeking Association status at next meeting
2. Snappy slogan needed for banner. Agreed to use symbol and slogan. Any suggestions contact Gabrielle.

Actions

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Action: members asked to comment on this meeting arrangements on the email list

Action: advise members of funding arrangements so they can encourage councils and Rafshauge to allocate funds for this purpose.

Action: Film maker needed by 17 May. See previous emails on this issue.

Action: Brenda to contact Jill Lay to ask if she knows when South Sydney will release plan. Gabrielle to follow up Marrickville Council.

Action: Brenda to contact Jill Lay to request meeting with her, Tony Pooley, possibly Bill Stewart, Giles, Matthew Pitot, Gabrielle and Giles manager to discuss general cycle issues.

Actions: each ride leader to complete magazine entry form and send directly to magazine and email list.

Actions: people are wanted to distribute HCAT brochures and maps. Contact Gabrielle